



PARENT GOVERNOR VACANCY

20th January 2017

Dear Parent

There is currently a vacancy on the Governing Body for a Parent Governor. We are now seeking nominations to fill this position. Parents or anyone who has parental responsibility for a pupil on the school roll can stand for election.

As many of you may already know, the governing body has an extremely important role: it is responsible for working strategically in partnership with the Headteacher and staff to identify the most important aspects of the school that need to be improved, approving plans to achieve this and ensuring progress. Governors individually have no power but when governors act collectively as a corporate team they are very powerful, as a corporate body not as individuals. All governors must attend training to help them carry out their role. Oxfordshire Governor Services runs special induction courses for new governors – we expect all our governors to attend this training.

Governors are invaluable not least because they bring their own skills, outlook and experience to the school. And whilst practitioners in medicine, business and finance, or knowledge of copyright are skills that would be of use at the moment, it is more important that governors have the time to dedicate to the role. The full Governing Body meets 6 times per year; committees meet regularly in-between those times.

This is an excellent opportunity to really make a difference at our school. If you would like to nominate yourself please return the nomination form below to the school office by **Tuesday 31st January by 9am**. Please ensure a member of the office staff signs the receipt at the bottom of the form. If you wish to nominate someone else please ask them to sign the form to indicate their consent.

If there is more than one nomination a ballot will be arranged. **Candidates are asked to prepare a short personal statement in case a ballot is required and return it with their nomination form.** The period of office will be for four years, but governors may resign at any time. Governing Body meetings are usually held each half-term at 7.15pm in the school.

If you wish to speak to someone first then do please call in to see me or contact the Chair of Governors, John Jackson via the school office. Please think about taking on the role; we need committed parent governors to make the governing body as effective as it can be.

Matthew Ingall
Head teacher

* Governors are able to claim eligible expenses.

** Parents who work at the school for 500 hours per year or are elected members of the local authority are not eligible to be parent governors but they are eligible to vote in parent governor elections.

Nomination for Parent Governor

Name of Parent (please print)

If you nominate somebody else, please ask them to sign next to their name to confirm their willingness to be elected. Further copies of this form are available from the school office.

Date..... Signature.....

Receipt (to be completed by a member of the office staff)

The nomination for (name).....for the Parent Governor vacancy has been received by:-

Name.....

Signature.....

Date.....

Nominations must be returned to the school office by Tuesday 31st January by 9am.

Please remember to include your personal statement.