



Bloxham Primary School
Tadmarton Road, Bloxham, Oxfordshire, OX15 4HP

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21.2.17

Dear Parent/carers

Pupil Progress meetings Year F1 to Year 6
Tuesday 14th March and Thursday 16th March
3.20 pm to 6.00 pm

As advised on the dates for your diary circulated at the start of term and on our website, I would like to invite you to attend our Pupil Progress meetings on the 14th and 16th March for children in F1 to Year 6 between 3.30 pm and 6.00 pm. This is an important meeting and provides you with an opportunity to discuss your child's achievements and the next steps in their learning.

As you will be aware we introduced an easy to use online appointment booking system for these meetings. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made on the system from **Friday 24th February from 9.00 am** and will close on **Friday 10th March at 4.00 pm**. Should you wish to make any changes after this date please contact the school office.

Please visit <https://bloxhamchurchofengland.parenteveningsystem.co.uk> to book your appointments. **A short guide on how to add appointments is included with this letter.** Login with the following information:

Your name and email address

Student's First Name: (please use their legal name that we have registered on sims, not an abbreviation)

Student's Surname:

Student's Date of Birth:

If you do not have access to the internet, we have two slots for you to come into school to book your appointments with the help of Mrs Bletchly – Friday 24th February 09.00 am to 09.15 am and Friday 24th February between 9.00 am and 9.30 am please do not arrive for this purpose outside of these allotted times. If you cannot come into school but need help booking an appointment or are having technical issues then please ring her on 01295 720224.

Yours sincerely

M Ingall
Headteacher